

## **Children & Discipleship Minister- (Full-time)**

Do you love working with children? Are you a disciple of Jesus Christ? Do you have a passion to help children and their families find and follow Jesus? Do you long to see people move from being followers of Jesus to fully dedicated disciples of Christ? Do you want to be part of a team that loves God and each other? If so, you might be the person we are looking to hire.

McConnell Baptist Church in Hiawassee, Georgia is hiring a full-time Children's and Discipleship Minister to lead, coordinate, and grow our ministry to children and their families, and our discipleship ministry. We are looking for a strong, godly leader who can help take children and discipleship ministries to the next level.

MMBC is surrounded by the Smoky Mountains and borders the waters of Lake Chatuge in Northeast Ga. The church has an average attendance of 500 on Sunday mornings, a Family Life Center, and newly renovated Children's Ministry Wing. We have a strong volunteer staff that is committed to ministering to children in our church and community.

The ideal applicant will have a clear testimony of salvation, a good relationship with their family, educational training from an accredited college or seminary, and a history of experience in children's ministry and Christian education.

### **Job Requirements & Responsibilities:**

1. Passionate faith in Jesus and a genuine love of children and their families.
2. Experience working in children's ministry and Christian education.
3. Demonstrated gifts for teaching and ministry to children as well as their parents.
4. Experience in leading, developing, and implementing discipleship programs for all ages. Applicant should have a strong knowledge and experience with both small group ministry and traditional Sunday School programs.
5. Strong communication skills with staff, parents, and volunteers
6. Good organizational skills to plan and execute events
7. Ability to delegate responsibility
8. Basic computer skills and working knowledge of social media
9. Willing to submit to a background check and provide references.

**Salary Range:** Compensation and benefits are dependent upon qualifications and experience. For more information and to submit a resume, please contact:

**Karen Kelley, McConnell Personnel Committee, to [Kkelley0317@gmail.com](mailto:Kkelley0317@gmail.com)**

For a more detailed job visit our website at [www.mcconnellchurch.org](http://www.mcconnellchurch.org)

## **JOB RESPONSIBILITIES & EXPECTATIONS:**

### **I. CHILDREN'S MINISTRY:**

The Children's Ministry Director will be responsible to carry out the vision of MMBC' Children's Ministry: *"Helping children and their families to find and follow Christ."* The scope of responsibilities covers ages from birth to fifth grade. The Children's Ministry Director will supervise and coordinate activities and volunteers in the following areas:

#### **1. Leadership:**

- a. Develop, support, and lead children's leaders and workers.
- b. Oversee McConnell's Child Protection Policy to screen and train new volunteers.
- c. Maintain good records of all volunteers and children
- d. Be a team player: work with and alongside of other staff to carry the vision and mission of MMBC
- e. Communicate regularly with parents, staff, and volunteers by phone, text, Instagram, and other social media.

#### **2. Nursery:**

- a. Work with and support the Nursery Director to staff, recruit, and support volunteers for Sundays and Wednesday nights as well as other needed times

#### **3. Sunday School:**

- a. Enlist and train teachers.
- b. Plan and choose curriculum.
- c. Provide ongoing training opportunities.

#### **4. Peak Kids:**

- a. Help make Wednesday evenings a family focused time with creative activities and events.
- b. Provide, plan, and promote a program of spiritual growth and fun for children on Wednesday nights.
- c. Help organize events that minister to young families

#### **5. Peak Kids Worship:**

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- a. Plan, lead, and coordinate the time of worship for children from K-5<sup>th</sup> during the Sunday morning worship hour.
  - b. Recruit, train, and lead the volunteers on a rotating schedule.
  - c. The Children's Ministry Director will be responsible for the main teaching time on Sunday Mornings.
6. **Vacation Bible School:**
- a. With the help and assistance of the Children's Ministry Council, help enlist, organize, and work closely with volunteers in the church to provide Vacation Bible School during the summer.
7. **AWANA Program:**
- a. With the help and assistance of the AWANA leaders, help plan for the AWANA program.
  - b. Develop new ways to support teachers and partner with the school to minister to children and their families.
8. **Promotion:** *Visibility Creates Creditability*
- a. Increase visibility for McConnell's Peak Kids Ministry in the community
  - b. Discern and implement new ways to effectively minister to children and their families by partnering with the community organizations and outside of the church.
  - c. Invest in the lives of the children at McConnell and in the community

## II. **DISCIPLESHIP RESPONSIBILITIES AND EXPECTATIONS:**

The Discipleship Minister will be responsible to carry out the vision of MMBC's Discipleship Ministry: "*Helping people to find and follow Christ and grow in Christian maturity.*" The scope of responsibilities covers ages from birth through adults. The Discipleship Minister will supervise and coordinate activities of the church and volunteers in the following areas:

1. **Sunday School:**
  - a. Be a team player: work with and alongside of other staff to carry the vision and mission of MMBC
  - b. Develop, support, and lead adult SS leaders and workers.
  - c. Work with the SS Director to identify needs and when new classes should be started.

*Helping children and their families to find and follow Christ.*

- d. Evaluate space to insure that available space is being utilized to accommodate needs and growth.
  - e. Plan and conduct annual teacher training through workshops, retreats, and the utilization of GBC and SBC resources.
  - f. Maintain good records of all Sunday School Classes.
- 2. Life Groups and Small Groups:**
- a. Oversee, support, and lead all adult Life Groups and Small Groups.
  - b. Identify, recruit, and train new Life and Small Group Leaders.
  - c. Help keep the importance of being involved in Life Group or Small Group in front of the church.
  - d. Help plan, lead and coordinate our annual church-wide Spiritual Growth Campaigns with the pastoral staff.
  - e. Communicate regularly with staff and volunteers by phone, text, Instagram, and other social media.

**Note:** The Children and Discipleship Minister reports to the Associate Pastor. You will find several adult volunteers ready to help you succeed. Compensation and benefits are dependent upon qualifications and experience. A background check will be required for employment and also completion of a Children's Protection class offered by the church. Please email your resume and a list of three references to:

**Karen Kelley, McConnell Personnel Committee, to [Kkelley0317@gmail.com](mailto:Kkelley0317@gmail.com)**