

# Servants in Ministry 2017-2018

### Corporate Officers & Staff

Church Corporate Officers	<ul> <li>Bylaw Requirements for</li> </ul>
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Deacon Chairman\* Pat Turner
Church Clerk\* Lindy Denton
Assistant Church Clerk Cindy Clem
Church Treasurer\* Rick Britt

Assistant Church Treasurers Dwight Wilson & Lee Wroten

#### **Pastoral Staff**

Lead PastorSteven TaylorAssociate PastorDanny ByersAssociate Pastor Students & Young AdultsJeremy PearsonMinister of Music & WorshipChris AdamsMinister to ChildrenBetty Jones

### **Administrative Support Staff**

Financial & Pastor's Secretary

Support Staff

Support Staff

Support Staff

Connie Smith

Facilities Manager

Cindy Clem

Sheila Crawford

Connie Smith

Cameron Dayton

### **Ministry Support Staff**

Director of Media Services Ryan Farmer
Music Ministry Assistant Wayne Hundley
Music Ministry Clerk Sue Thorpe

### **Worship Service Accompanists**

Connie Lake

### **Weekday Preschool**

Director - Emily Winn

Teachers - Melissa Bradley, Retta Byers, Tammy Phillips, Montez Shook, Kris Yeomans Floaters - Stacey Derochie, Theresa Tyler

### **Hiawassee Baptist Association Executive Committee Representative**

John Dolvin

Deacons (Staff Resource: Lead Pastor)			
2017-2018	2017-2019		2017-2020
John Gallogly	Mike Bleckley	Buddy Kelly	Mark Bennett
Phil Heard	Bill Blumreich	Alan Kendall	Tommy Clark
Pat Turner	Larry Chandler	Martin McRoberts	Benny Cone
	John Dolvin	Danny Meeks	Ed Dearborn
	Homer Goddard	Ron Moody	Garry Denton
	Bob Hill	Stan Reaves	Henry Harnage
	Garland Hill	Frank Witkowski	Bill McDaniel
	Chad Houser	John Yandell	Jerry Townsend
	Richard Kelley		James Webb
			Glenn Wright

### Standing Committees

A standing committee is a permanent committee established for the ongoing needs of the church. Standing committees and their members shall be nominated each year by the Nominating Committee and approved by the church.

Job descriptions for the standing committees are found in the Policy and Procedures Manual.

Standing Committees members shall serve on a three (3) year rotation plan, followed by at least a one year absence.

Legend — Term of Service ends August 31 (3) 2020 (2) 2019 (1) 2018

"For we are His workmanship, created in Christ Jesus for good works, which God prepared beforehand that we should walk in them." Ephesians 2:10

### Benevolence

Purpose: To provide oversight, direction and accountability for the church's benevolence program.

Staff Resource: Sheila Crawford

Bonnie Kendrick (3), Stan Reaves (3)

Dot Heard (2)

Carol Armstrong (1), Cyndi Therrel (1), John North (1)

### **Building & Properties**

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Purpose: Maintains all church buildings, properties, and equipment (not otherwise assigned to another specific team) in a clean, neat and functional condition.

Staff Resource: Cameron Dayton

David Burger (3), Tony Rooney (3)

Mark Bennett (2-Chairman), Ralph Grady (2)

Garry Denton (1), Phillip Major (1)

### **Grounds**

Purpose: Maintains all church grounds and parking areas (not otherwise assigned to another specific team) in a clean, neat and functional condition.

Staff Resource: Wayne Hundley

Tony Shook (3), Gerry Smith (3)

Mike Bleckley (2), Tony Rooney (2), Glenn Wright (2)

J. C. Berrong (1), Shane Giles (1-Chairman)

### By Laws

Purpose: Establishes, maintains, distributes and reviews the legal documents of the corporation: McConnell Memorial Baptist Church, Inc., including its Articles of Incorporation and By Laws.

Staff Resource: Steven Taylor

Timothy Barrett (3)

**Arthur Lawrence (2-Chairman)** 

Walter Berg (1)

# **Standing Committees**

Legend — Term of Service ends August 31 (3) 2020 (2) 2019 (1) 2018

### Counting

Purpose: Accurately counts and deposits weekly contributions, reports results to the Church Financial Secretary and/or Treasurer.

Staff Resource: Cindy Clem

### **Team 1** (even months)

Sharon Blanton (3) Gloria Deaton (2) Diane Harrison (2) Lorene Avery (1)

### Team 2 (odd months)

Gloria Wilson (3)
Donna Bennett (2)
Martha Meeks (2)
Carol Armstrong (1)

Substitutes: Jettie Cone, Sally David, Pat Smith

### **Finance**

Purpose: Provides guidance in promoting, receiving, expenditures and accounting for church finances.

Staff Resource: Steven Taylor

Donna Bennett (3), Sovilla Hyatt (3)
Marshall Avery (2), Terry Taylor (2)
Carol Chastain (1), **Richard Kelley**, (1-Chairman)

### History

Purpose: To collect and preserve the records of the church for historical purposes.

Staff Resource: Steven Taylor

Doug Nicholson (3)
Billye Jones (2)

**Lanier Nicholson (1-Chairman)** 

### Hospitality

Purpose: To provide oversight for the use of the kitchen facilities; to assist with meal preparation for bereavement or special church functions.

Staff Resource: Cindy Clem

Theresa Arrowood (3), Vacant (3)

Ron Henry (2), Donna Zingale (2)

Connie Shute (1), Vicki Turner (1)

# **Standing Committees**

Legend — Term of Service ends August 31 (3) 2020 (2) 2019 (1) 2018

### **Long Range Planning**

Purpose: To project future growth and plan the facilities to accommodate the projected growth.

Staff Resource: Steven Taylor

Lorene Avery (3),

Cindy Clem (2), Frank Witkowski, Chairman (2)

Mark Bennett (1), Marilyn Kimsey (1), Terry Thomas (1)

### **Missions**

Purpose: Studies mission needs, recommends plans for meeting those needs and administers work assigned to the team.

Staff Resource: Steven Taylor & Jeremy Pearson

Gloria Wilson, WMU Representative

Rotating Members

Frances Alwine (3), Ed Dearborn (3)

Lynn Swanson (2), Dan Guss (2),

Malinda Gray (1), **Danny Meeks, Chairman (1),** Mary Dolvin (1)

### **Nominating**

Purpose: To nominate persons to serve as church officers, organization and team leaders.

Staff Resource: Danny Byers

Benny Cone (3), Milinda Thomas (3)

**Jimmy Kimsey, Chairman**, (2), Lindy Denton (2)

Vacant (1), Connie Smith (1)

### Personnel

Purpose: Oversees all aspects of the Church Personnel Program.

Staff Resource: Steven Taylor & Danny Byers

Mike Bleckley (3), Karen Kelley (3)

James Sanderson (2), Beverley Stallworth (2)

Janet Shively, Chairman (1), John Gallogly (1)

### Sunday School - Education Program

Staff Resource: Danny Byers

### **Preschool Division Director - Amy Murray**

Sunday School Teachers
Birth to 2 Years - Vacant
2 & 3 Year Olds - Amy Murray
4 & 5 Year Olds - Pam Hundley

Substitutes - Kathy Clark, Cornelia Harnage, Dot Heard

### **Children's Division Director - Donna Trull**

Kindergarten - 5th Grade

#### Teachers:

Toni Britt, Carol Chastain, Elisabeth Lehotsky Outreach/Secretary - Carol Armstrong

Substitute Outreach/Secretary - Cyndi Larson

### **Youth Division Director - Jeremy Pearson**

### **Adult Division Director - Kay Yandell**

SS Secretary - Dottie Crisp Adult Division Secretary - Pat Smith

Substitutes - Brenda Arnett, Laverne Shook, Bobbie Steenerson

### **Young Adult Classes & Teachers**

Pathfinders -Danny Byers, Nancy Church, Larinda Ledford Salt & Light - Danniel Ledford

#### **Median Adult Classes & Teachers**

Cornerstone - Pat Turner Searchers - Jerry Nichols Solid Rock - Scot Trull

#### **Senior Adult Classes & Teachers**

Builders - Allan Driskell Disciplers - Jim Geer Encouragers - Phil Heard Jabez - Terry Thomas Joy - Neal Cody & Georgia Moultrie

### Women's/Specialty Classes & Teachers

Base Camp- Glenn & Linda Herreid Book Study - Marilyn Kimsey & Karen Kelley Esther - Cheryl Peebles & Dan Guss T.E.L. - Co-Teaching Team

(Gloria Deaton, Kaye McRoberts, Rosemary Robinson, Nancy Stahl)

### **Programs**

Defined organizations of the church to accomplish the work of the Church here on earth. Members will serve a three (3) year rotating term, nominated by the Nominating Committee and approved by the church. Members may be elected for consecutive terms.

### **Awana Clubs**

Purpose: To teach kids about Christ through scripture memorization and games.

Staff Resource: Betty Jones

**Commander: David Keating** 

#### **After School Leaders**

Neal & Kay Cody, Nancy Dearborn, Jacob Harms, Betty Jones
Buddy Kelly, Ron & Cyndi Larson, Pat Lee, Kaye McRoberts
Helga Peters, Beverley Stallworth, Gloria Wilson

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### **Children** (birth - 5th Grade)

### **Children's Ministry**

Purpose: Coordinates activities and plans new activities and involvements for this age group.

Staff Resource: Betty Jones

**Amy Murray**, Preschool Sunday School Director, **Donna Trull**, Children Sunday School Director **David Keating**, Awana Commander, **Nadia Altman -** Children's Choir Coordinator

### **Nursery Services**

Purpose: Maintaining a happy and healthy environment for children up to age four during scheduled church activities.

Staff Resource: Betty Jones

### Kathy Clark, Coordinator

### **PEAK Kids Praise & Worship (Sunday)**

Purpose: Teaching kids, ages 4 through 5th grade, how to praise & worship Jesus.

Staff Resource: Betty Jones

### **Lead Teachers**

Amaira Barrett, Valencia Barrett, Danny & Retta Byers, Betty Jones, Hanna Ledford, Jason & Larinda Ledford, Chip & Janet Shively, Desi Taylor

#### **Assistant Teachers**

Lynn Akins, Susan Boyd, Nancy Dearborn, Paola Estrada, Cindy Major, Phyllis Miller, Helga Peters, Cyndi Therrel, Emily Winn

### **PEAK Kids Bible Study (Wednesday)**

Purpose: Provides structured music, education & activities for children on Wednesday evenings.

Staff Resource: Betty Jones

#### **Coordinating Team**

Nadia Altman, James Batye, Abigail Boykin, Paola Estrada, Shane Giles, Betty Jones, Virginia Tatum, Desi Taylor, Alex Troha

### **Vacation Bible School**

Purpose: To serve as community during the summer and to teach kids about Jesus Christ.

Staff Resource: Betty Jones

#### **Coordinating Team**

Nadia Altman (Music), Vacant (Guides), Retta Byers & Cyndi Larson (Crafts), Kathy Clark (Nursery), Amy Markham (Activities), Donna Trull (Teaching)

### **Weekday Education**

Purpose: Provides oversight, guidance and accountability for the weekday preschool.

Staff Resource: Danny Byers

### Preschool Division Director-Amy Murray, Chairman

Mary Ann Dermody (3), Karen Gallogly (0), Karen Townsend (1), Cornelia Harnage (1), Dot Heard (3)

### **Programs**

### **Students** (6th-12th Grades) & **Young Adults** (18-26 Years)

### **Students**

Purpose: To create purposeful environments for students to experience the risen Christ.

Staff Resource: Jeremy Pearson

Meals/Helps Team - Shannon Henderson, John & Roseanne Noon

Boys Small Group Leaders - Chris Bradshaw, Jim Crawford, Cale Crawford, Chad Houser, Danniel Ledford,
Jason Ledford, Chip Shively, Mike Stewart, Austin Tibbetts, Scot Trull

**Girls Small Group Leaders** - Caitlyn Ayers, Toni Britt, Sheila Crawford, Liz Grimsley, Larinda Ledford, Marci Mauldin, Melinda Patton, Calah Pearson, Emily Richardson, Alicia Rogers, Claire Thornton

### **Young Harris College Ministry**

Purpose: Involves college students in church life and opportunities to serve as they begin their life's journey away from home and family.

Staff Resource: Danny Byers

### **Nancy Church, Coordinator**

**Adopt-a-Student -** Donna Barrow, Nancy Church, Richard & Sharon Parkman Melinda Patton, Betsy Young

**Publicity -** Gina Chambers, Christa Houser, Shelley Sanderson

Special Events - Larinda Ledford, Carol Mercer, Calah Pearson, Cheryl Peebles, Lynn Swanson

Transportation - Cindy Clem (coordinator), Steve Gerdes, Joey Hyatt

### **Young Adult Ministry**

Staff Resource & Coordinator: Jeremy Pearson

### Women

### Woman's Missionary Union / Women on Mission

Purpose: Promotes and supports missions, to help the church fulfill its mission, and to lead in mission education.

Staff Resource: Steven Taylor

### Gloria Wilson, Director/Facilitator

Dea Hunter, Secretary Mary Dolvin & Christine Spaulding, Co-Prayer Chairmen Dot Heard, Mission Action Chairman

### **Woman's Ministry**

Purpose: Educates, inspires and connects women in the mission of God and outreach opportunities.

Staff Resource: Danny Byers

### **Judy Naylor, Coordinator**

Lorene Avery, Larinda Ledford, Carol Anne Nichols, Sharon Parkman Montana Stickeler, Milinda Thomas

# Ministry Teams

A ministry team is nominated to accomplish various ministry tasks of the church. Members will serve a three (3) year rotating term, nominated by the Nominating Committee and approved by the church.

Members may be elected for consecutive terms.

### **Assimilation Team**

Purpose: Helping people move forward from casual attendance to active participation in small groups, ministry teams and discipleship.

Staff Resource: Danny Byers

#### Linda Herreid, Chairman

Shane & Wanda Casey, Glenn Herreid, Karen Kelley, Dwight & Gloria Wilson

### **Audio-Visual**

Purpose: Provides oversight of the sound and video recording equipment and provides service in these areas during rehearsals and worship services.

Staff Resource: Chris Adams & Ryan Farmer Audio-Visual Chairman: Jerry Nichols

Sound - Larry Chandler, Jerry Nichols, Dan Guss Video Production - Doug Nicholson, Tony Wade, Chad Houser Projection Screens - Danniel Ledford, Bonnie Kendrick, Sue Thorpe

### **Baptism**

Purpose: Provides assistance to the pastor and baptismal candidates in the preparation and administration of the ordinance of baptism.

Staff Resource: Steven Taylor
Benny Cone, Chairman

Jettie Cone, Bob & Joyce Keilholtz Dwight & Gloria Wilson

# Caring for the Caregiver & Homebound

Purpose: To provide support and contact for caregivers and homebound members.

Staff Resource: Danny Byers

Dot Heard & Ann Irwin, Co-coordinators

#### **Caring for the Caregiver**

Lorene Avery, Jeanette & Roy Cole, Jettie Cone, Phil & Dot Heard, Pam Hundley, Melinda Patton, Laverne Shook, Pat Smith, Nan Youngblood

#### **Homebound**

John & Mary Dolvin, Ann Irwin, Georgia & Jim Moultrie, Laverne Shook, Pat Smith, Christine Spaulding

### **English as a Second Language**

Purpose: To provide non-native English speaking students additional instruction and resources for acquiring English in a Christian environment.

Staff Resource: Jeremy Pearson

#### Mary Dolvin, Chairman

John Dolvin, Pam Hundley, Elisabeth Lehotsky, Edna Wright

Substitute: Joyce Keilholtz

#### First Touch

Purpose: To provide a personal welcome to guests from the local area.

Staff Resource: Danny Byers

#### Pat & Beverly Turner, Coordinators

Brenda Arnett, Marshall & Lorene Avery,
Walter & Ann Berg, Roy & Jeanette Cole
Brian & Judy Crowder, John & Mary Dolvin,
John & Karen Gallogly, Cornelia & Henry Harnage
Mike & Margaret Hedden, Cliff & Shirley Hood
Ken & Melinda Joyner, Arthur & Ann Lawrence
Danny & Martha Meeks, Ron & Shirley Moody
Wayne & Judy Naylor, Terry & Milinda Thomas
Jerry & Karen Townsend

### Flowers & Decor

Purpose: Provides appropriate décor & flower arrangements for worship services and other church events.

Staff Resource: Chris Adams

Judy Naylor, Chairman

Kim Burger, Debbie Elder, Janice Hurd, Carol Anne Nichols, Sharon Parkman, Milinda Thomas, Montana Stickeler

### **Greeters**

Purpose: To welcome members and guests at each entryway and serve as a point of contact for questions or concerns.

Staff Resource: Steven Taylor

### **Johnny & Carol Anne Nichols, Coordinators**

### **Team Leaders**

Lorene Avery, Steve Edmiston, Karen Gallogly, Dot Heard, Phyllis Miller, Judy Naylor, Susan Reaser, Sandy Reaves, Kathy Taylor, Peggy West, Gloria Wilson

### **GriefShare**

Purpose: To provide care and support for those who are

grieving the loss of a loved one.

Staff Resource: Steven Taylor

Frances Alwine, Coordinator

Theresa Arrowood, Jean Benson, Gloria Deaton, Nancy Stahl

### The Hope Room

A Community Clothes Closet

Purpose: To provide quality clothing to the families in our community who are in need, at no cost.

Staff Resource: Steven Taylor

### Edna Wright, Coordinator

#### Team Leaders:

Barbara Caruthers, Benny & Jettie Cone Jeanine Goddard, Dot Heard Ron & Cyndi Larson, Georgia Moultrie Doug Shively, Beverley Stallworth Heather Tatum, Gloria Wilson, Glenn & Edna Wright

## **Ministry Teams**

### Library

Purpose: To provide tools and opportunities for Christ-centered life-long learning.

Staff Resource: Betty Jones
Patsy Daniel, Director

Kay Cody, Jettie Cone, Dot Heard, Martha Johnson, Wilma Witkowski

### **Moral & Civic Concerns**

Purpose: Reviews and posts information on matters of current public and political policy that are concerns of people of faith.

Staff Resource: Steven Taylor

David Keating, Chairman

Dea Hunter, Buddy Kelly

### **Osborn Cemetery**

Purpose: Manages the church cemetery, including historical records and plot locations.

Staff Resource: Cindy Clem

Walter Berg, Director

Cindy Clem, Dianne Nelson, Wayne Nelson

### **Prayer Strategy**

Purpose: To provide direction for corporate prayer, expand prayer emphasis, to intercede in prayer for our worship services and for those who request prayer.

Staff Resource: Danny Byers
Phil Heard, Coordinator

Carol Armstrong, Steve Edmiston, Phil & Dot Heard, Dea Hunter, Richard & Betsy Stultz, Desi Taylor, Gloria Wilson, Kay Yandell

### Risk Management

Purpose: Evaluates safety & liability issues, liability insurance coverage and recommends solutions for potential risk in order to ensure a safe environment for guests, members & staff.

Staff Resource: Cindy Clem
Marshall Avery, John Gallogly, Johnny Nichols

### **Scholarship**

Purpose: Awards financial aid to deserving students seeking higher education.

Staff Resource: Cindy Clem

Nancy Stahl, Chairman Lynn Swanson, Edna Wright

### Safety

Purpose: To evaluate, recommend, train, & implement safety measures for the church campus.

Staff Resource: Danny Byers

### Mark Bennett, Chairman

Michael Bleckley, Rick Britt, John Gallogly, Richard Parkman, Terry Thomas, Frank Witkowski

### Security

Purpose: To open and close the buildings and provide building security during scheduled services.

Staff Resource: Danny Byers
Frank Witkowski, Coordinator

Shane Giles, Charles Nicholson, Les Thorpe, Glenn Wright Substitutes: Jeff Hedden & Chip Shively

### Usher

Purpose: Provides competent and timely ushering for worship services and special services, as requested.

Staff Resource: Chris Adams

# Harold Smith & Lee Wroten, Co-Coordinators Balcony Ushers

Benny Cone, Jason Ledford, Doug Shively, Dwight Wilson

Head Ushers for Morning Services

Harold Smith, Jeff Hedden, Joey Hyatt, Lee Wroten

**Head Ushers for Evening Services** 

Ron Henry, Ron Moody, Frank Witkowski, Ray Wine

### **Vehicle Maintenance**

Purpose: To maintain the church vans and provide oversight for utilization.

Staff Resource: Cameron Dayton

Wayne Nelson, Coordinator

### **Wedding Coordination**

Purpose: To provide a contact in the church to answer questions, open & close the facility, and serve as Site Coordinator for the event.

Staff Resource: Steven Taylor
Cornelia Harnage, Chairman
Marcia Mauldin, Judy Naylor

### **Welcome Center**

Purpose: To provide a welcoming environment for guests and members.

Staff Resource: Steven Taylor
Sheila Crawford, Coordinator

### Welcome/Safety

Purpose: To provide transportation from the parking lots and ensure the safety of guests and members .

Staff Resource: Danny Byers
Richard Parkman, Coordinator